

School of Graduate Studies  
Request for Early Conferral  
Updated January 2023

Instructions

1. Complete and save this form to your computer. Digital signatures are accepted.
2. Log into your Mosaic Student Centre. In the dropdown menu under 'Academics', ~~Select~~ 'Service Requests' and then 'Create New Request'.
3. Attach this form and any supporting documents to your service request.
4. Return to the service request for status updates.

In extenuating circumstances, you may need your degree conferred ahead of your scheduled ~~year~~ ~~region~~ for employment, professional registration, or further educational applications).

Please specify the reason(s) your diploma is needed in advance of convocation

Supporting documentation is required to complete your appeal. Please attach your documentation to your Mosaic Service Request. Without supporting documentation your request will be denied.

The documentation must be specific to you and not a general notice or information letter. It must state that a degree conferral or an original diploma is required by a specified date. Acceptable documentation can include but is not limited to, an appointment or a job offer letter; professional registration

