

School of Graduate Studies  
Request for In-Program Course Adjustments  
Updated January 2023

Notes:

1. Please ensure Parts A, B, and C of this form are fully completed, giving sufficient information to provide a sound basis for making decisions. Students are responsible for completing Part A and departments are responsible for the completion of Parts B and C and submission of the form to the School of Graduate Studies via Service Request.
2. All forms should be completed in accordance with the regulations outlined in the Calendar of the School of Graduate Studies and will be retained as part of the student's official record.
3. Please ensure you are using the correct form for your purpose prior to submitting. For the full list of forms, please visit:

<https://gs.mcmaster.ca/currentstudents/formsandpoliciesfor-graduatestudentsstaff-andfaculty/>

First Name:	Fulltime	Part-time
Last Name:	Full Program Name:	
Student ID Number:	Degree:	

Choose one adjustment that applies to you:

Transfer Credit (please select EMC /P <</MCID0 -tj)

Part B: Statement by Supervisor (or if there is no supervisor, please enter N/A in box)

Printed Name of Faculty Member:

Signature:

Date

Part C: Statement by Chair/Graduate Advisor/Programme Area Coordinator

Printed Name of Chair:

Signature:

Date

Once Parts A, B. and C of this form are full.93 0 4tund C and C a: iDPÎDLÔt&...§æL C-Á•R3'a3\$