

School of Graduate Studies  
Final Thesis Submission  
Sheet

Updated : μ v 2024

First Name:	Last Name:	
Student ID Number:	Program:	Degree:
Supervisor:	Defence Date:	

**Convocation Ceremony Deadline Dates**  
 Congratulations on this major milestone! The Sessional Dates in the Graduate Calendar specify the "Date to File Theses with Graduate Studies and Complete Degree Requirements" which is when you upload your final thesis to MacSphere to join the ceremony, Fall or Spring. If you upload your thesis after the noted deadline, for example September 29 for Fall 2023, but prior to the ceremony date (e.g. Fall Convocation), you are required to email the Associate Registrar [gregggrad@mcmaster.ca](mailto:gregggrad@mcmaster.ca) to request that you join convocation and indicate that you have completed your degree requirements. Should you be approved to join late, your ceremony experience may be impacted.

In addition to the email, you can use the following check box to clearly identify your convocation ceremony preference if you fall into the above mentioned time frame from deadline to ceremony.

Convocation Ceremony Preference:  Fall Convocation       Spring Convocation

Once you have uploaded your FINAL thesis on MacSphere and your completed form has been submitted to the Graduate Administrator for your program, you can be cleared to graduate, provided all other program requirements are complete. From that date on, you are no longer considered an active Graduate student and the tuition balance of the months remaining in the academic year will be refunded. Please note: Once your thesis is approved and posted to MacSphere, no changes are permitted.

Does this thesis require a delay of publication?  Yes       No

You may request up to one year. Failure to complete this box will result in your thesis being posted publicly immediately. Please indicate the length of embargo if less than one year:

Supervisor's Signature	^ š μ v š [ • ^ ] P v š μ Œ
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**Plagiarism Check**  
 Students who initiate their defence on or after December 1, 2023 are required to run their thesis through the University's Plagiarism Checking Software, iThenticate.

I confirm that this thesis has been checked using the University's designated Plagiarism Checking Software.

Supervisor's Signature	Student's Signature
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No Changes Required

The thesis needs no further changes.

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Date

Signature



